

NEW DELHI MUNICIPAL COUNCIL
PALIKA KENDRA :
NEW DELHI SECRETARY'S ESTT, BRANCH

**Filling up the 02 posts of
Joint Director**
in New Delhi Municipal Council on deputation basis.

Applications are invited on deputation basis in NDMC for—

Two (2) posts (Group 'A') of Joint Director in the Pay Level 11 under 7th CPC. Number of vacancy may increase or decrease as per requirement at the time of selection.

- Possessing the following educational qualifications and experience:
 - (i) Holding analogous posts on regular basis; **or**
 - (ii) With five years regular service in post in the pre-revised scale of **Rs.15600- 39100 + Grade Pay Rs.5400/-** or equivalent; or
 - (iii) With six years regular service in posts in the pre-revised scale of **Rs.9300- 34800 + Grade Pay Rs.4800/-** or equivalent; and
- Possessing the following educational qualifications and experience:
 - (i) Degree from a recognized university or equivalent.
 - (ii) Five years experience in Administration/ Establishment /Accounts matter.

2. Starting date of submission of application 30.08.2022.

The format of the application and the details regarding age, qualifications, experience and other conditions of eligibility etc. for the posts are available in our website www.ndmc.gov.in.

The last date of submission of application 13.10.2022.

Director (Personnel)

EN 27/23

F. No. A-11011/2/2022-ISC(A)
Government of India
Ministry of Home Affairs
Zonal Council Secretariat
Inter-State Council Secretariat
Employment Notice

Zonal Council Secretariat, Ministry of Home Affairs invites application for the post of **UDC (Group 'C' Non-Gazetted)** in the Pay Level - 4 (Grade Pay of Rs. 2400) of the Pay Matrix Table of 7th CPC on transfer on deputation/absorption basis initially for period of one year which may be extended up to three years.

2. Application may be sent through proper channel in the prescribed proforma which can be downloaded from the website of ISCS (i.e. interstatecouncil.nic.in). The application should reach the undersigned **within 60 days of publication** of this in Employment Notice: Detailed terms and conditions can be downloaded from this Secretariat's website www.interstatecouncil.nic.in.

(Om Prakash Kumar)
Under Secretary to the
Govt. of India
Tele. No. : 23022150
EN 27/95

CBC 19134/11/0004/2223



राष्ट्रीय पशु जैव प्रौद्योगिकी संस्थान
National Institute of Animal Biotechnology

An Autonomous Institute of Dept. of Biotechnology, Ministry of Science & Technology, Govt. of India
Sy.No.37, Opp. Journalist Colony, Extended Q City Road, Gowildoddi, Gachibowli, Hyderabad, Telangana, India - 500032. Tel: +91 40 2312 0103, 115; Fax: +91 40 2312 0130, Email: admin@niab.org.in; Web: www.niab.res.in



Advertisement No.36/2022

NIAB, an autonomous institute under the aegis of the Department of Biotechnology, Ministry of Science & Technology, Government of India, is aimed to harness novel and emerging biotechnologies and create knowledge in the cutting edge areas for improving animal health and productivity. The Institute's research focus is on animal genetics and genomics, transgenesis, stem cell & its applications, reproductive biotechnology, infectious diseases, nanotechnology, bioinformatics and Nutrigenomics. The Institute aims at translational research leading to genetic enhancement of Indian Livestock species and basic research towards development of novel vaccines, diagnostics and improved therapeutic molecules for farm animals. NIAB invites applications from suitably qualified, dynamic, result oriented and dedicated Indian citizens for filling up the following positions:

1. Service & Maintenance Engineer - 1 Post (UR) Age limit: 35 years

Pay Level: 7 as per 7th CPC **Method of Recruitment:** Direct recruitment basis

Essential Qualification for Direct Recruits :

Essential: Graduate in Civil/ Electrical/Mechanical Engg. from a recognized institute/University with 3 years' experience in maintenance of HT/LT Electrical equipment/ Air-conditioning equipment/Buildings, etc.

Desirable: (i) Knowledge of Construction Rules/manual in any Public Undertakings/Institutions.

(ii) Experience in R&D Organisation

Job Description : Will assist in maintaining the large set up of motor and power control centres including ac plants, electrical installations, maintenance of the instruments in the laboratories, other facilities. Upkeep of the maintenance of the different systems, and be responsible to emergency and routine requirements. In addition, any other duties assigned by the competent authority

2. Office Assistants - 2 Posts (1- UR and 1 -OBC) Age limit: 35 years

Pay Level : 6 as per 7th CPC **Method of Recruitment:** Direct recruitment basis

Essential Qualification for Direct Recruits :

Essential: Any Graduate from a recognised Institute/ University with 8 years of working knowledge and experience in Administration/ Establishment/Accounts/Stores/Purchase / Academic in a Government Organization of repute.

Desirable: (i) Typewriting English / Hindi Lower with 30 w.p.m. and 2 years of experience in secretarial / office work in a Govt. Organization/ Public Body / an Organization of repute. (ii) Working experience in R&D Organization

Job Description : To provide secretarial assistance, office co-ordination and maintaining office records

To carry out regular work of establishment, finance & accounts and stores & purchase in processing personnel matters, personal claims, payments, service matters, purchase matters, store keeping, vigilance and cash handling. Travel arrangements, coordinating meetings, disciplinary matters, budget, final accounts and rendition of different statutory returns etc. In addition, any other duties assigned by the competent authority.

3. Clerks - 2 Posts (UR) Age limit: 25 years

Pay Level : 4 as per 7th CPC **Method of Recruitment:** Direct recruitment basis

Essential Qualification: 10+2 from a recognized Institute/ University with Typewriting English with 35 w.p.m/Hindi Lower with 30 w.p.m.

Job Description : To carry out regular work of establishment, finance & accounts and stores & purchase in processing personnel matters, personal claims, payments, service matters, purchase matters, store keeping, vigilance and cash handling. Travel arrangements, coordinating meetings, disciplinary matters, budget, final accounts and rendition of different statutory returns etc. In addition, any other duties assigned by the competent authority.

4. Supporting Staff - 2 Posts (UR) Age limit: 25 years

Pay Level : 5 as per 7th CPC **Method of Recruitment:** Direct recruitment basis

Essential Qualification: Any Graduate from a recognised Institute / University with 5 years of working knowledge and experience in Administration / Establishment /Accounts/Stores / Purchase / Academic in a Government Organization of repute.

Desirable: (i) Typewriting English with 35 w.p.m/Hindi Lower with 30 w.p.m. (ii) Working experience in R&D Organization

Job Description: To provide assistance in admin/ S&P/ F&A / Engineering / ICT section for digitalisation and other associated works

In addition, any other duties assigned by the competent authority.

For more details, please visit NIAB website www.niab.res.in

Date of commencement of online applications : 26.09.2022

Last date for receipt of on-line applications: 25.10.2022 (5 PM)

EN 27/61

Sd/- Director, NIAB

No.A-11011/1/2021-ISC(A)
Government of India

Inter-State Council Secretariat
Zonal Council Secretariat
Ministry of Home Affairs
Employment Notice

Zonal Council Secretariat, Ministry of Home Affairs invites applications for the one post of **Committee Officer (Group 'B' Gazetted)** Ministerial in the Pay Level-7 (Rs. 44900-142400) of the Pay Matrix Table of 7th CPC, by transfer on deputation basis initially for a period of one year which may be extended up to three years.

2. Applications may be sent through proper channel in the prescribed proforma which can be downloaded from the website of ISCS i.e. (interstatecouncil.nic.in). The application should reach the undersigned **within 60 days of publication of the Employment Notice.** Detailed terms and conditions can be downloaded from this Secretariat's website www.interstatecouncil.nic.in. (Om Prakash Kumar)
Under Secretary to the Govt. of India
Tele. No.: 23022150
EN 27/94

CBC 19134/11/0006/2223

No. A-11011/2/2022-ISC(A)
Government of India
Zonal Council Secretariat
Inter-State Council Secretariat
(Ministry of Home Affairs)

Vigyan Bhawan Annexe, New Delhi
Dated the 27 July, 2022

OFFICE MEMORANDUM

Subject: Filling up the post of UDC in the Zonal Council Secretariat (Ministry of Home Affairs) by transfer on deputation / absorption basis.

The undersigned is directed to state that one post of UDC (Group 'C' Non-Gazetted,) in this Secretariat in the Pay Level – 4 (Rs. 25500-81100) of the Pay Matrix Table of 7th CPC is required to be filled up on transfer on deputation/ absorption basis from amongst the eligible employees. The details of the post and necessary terms and conditions are given in **Annexure-I**.

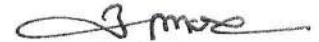
2. This vacancy may be circulated among the eligible employees and their applications, in duplicate in the format enclosed in **Annexure-II** may be forwarded to the undersigned along with the following certificates/documents **within 60 days** from the date of issue of this letter. The details of the vacancies are also being published in e- Employment News which may please be referred to. Attested copies of the ACRs/APARs for the preceding 5 years i.e. last five years. The ACRs/ APARs should be attested by an officer not below the rank of Under Secretary. In case there is some period less than 5 years, the ACR/APARs of the previous year(s) may be sent so as to make APARs complete for 5 years.

i. Vigilance Clearance.

ii. Integrity certificate signed by an officer not below the rank of Under Secretary.

iii. Details regarding imposition of any major or minor penalties on the officials during the last 10 years. The certificates should be signed by an officer not below the rank of Under Secretary.

3. The applications not received through proper channel and without the complete certificates/documents and after the stipulated date as stated in **Para '2' above** shall not be considered. Applications once received through proper channel shall not be allowed to be withdrawn.



(Om Prakash Kumar)

Under Secretary to the Govt. of India

Tel. 23022150

To

- i. All Ministries/Department of the Govt. of India
- ii. Ministry of Home Affairs, Ad.I (B) section. It is requested that vacancy may be widely circulated among the eligible and interested employees of various Departments/subordinate offices under Ministry of Home Affairs.
- iii. Technical Director, NIC, Computer Cell, DoP&T, North Block, New Delhi, with a request to upload this on DoP&T's website for wide publicity.
- iv. Web site of ISCS/Notice Board, ISCS

Filling up the post of UDC in the Zonal Council Secretariat (Ministry of Home Affairs) on transfer on deputation / absorption basis.

One post of UDC in the Zonal Council Secretariat, Ministry of Home Affairs is required to be filled up on transfer on deputation/absorption basis. The details of the post, eligibility criteria and necessary terms & conditions are given below:-

1.	Name of the Post	UDC
2.	No. of Post	One
3.	Classification of the Post	General Central Service Group 'C' Non-Gazetted (Ministrial)
4.	Pay for the post	i) Pay Level – 4 (Rs. 25500-81100) of the Pay Matrix Table of 7 th CPC.
5.	Eligibility Criteria	<p>Officers under the Central Government:</p> <p>(a) Holding analogous posts on regular basis, or</p> <p>(b) With 8 years regular service in the grade of LDC or equivalent.</p> <p>Note 1: The departmental officers in the feeder category who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationist shall not be eligible for consideration for appointment by promotion.</p> <p>Note 2: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years.</p> <p>Note 3: The maximum age limit for appointment by deputation shall be "no exceeding 56 years" as on the closing date of receipt of the applications.</p> <p>Note 4: For the purpose of appointment on deputation/absorption basis, the service rendered on a regular basis by an officer prior to 1st January, 2016 (the date from which the revised pay structure based on the Seventh Central pay Commission recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay or pay scale extended in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common Grade Pay/Pay Scale and where this benefit will extend only for the post or posts for which that Grade Pay Scale is the normal replacement grade without any up-gradation.</p> <p>Note 5: Absorption:- UDCs working on deputation basis may also be considered for absorption after completion of successful two years of service in the Zonal Council Secretariat subject to No Objection Certificate from the Cadre Authority or the parent office</p>

BIO-DATA PROFORMA

1. Name and address (in block letters)
2. Date of Birth
3. Date of retirement
3. Post applied for
4. Educational qualifications
5. Experience possessed by the applicant
6. Details of employment, in chronological order. A separate sheet, duly authenticated by applicant's signature, if the space below is insufficient
 - i. Ministry/Department
 - ii. Post Held
 - iii. From
 - iv. To
 - v. Pay Level
 - vi. Nature of duties
7. Nature of present employment i.e. whether ad-hoc or regular
8. In case the present employment is held on Deputation basis, please specify;
 - a. The date of initial appointment
 - b. Period of appointment on Deputation
 - c. Name of the parent office/
Organization to which you belong
9. Present pay and pay level indicating Grade pay also.
10. Additional information if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.
11. Whether belong to SC/ST/OBC
12. Remarks

Signature of the Candidate