No. A-11011/1/2010-ISC(Pt.)
Government of India
Inter-State Council Secretariat
(Ministry of Home Affairs)
****

Employment Notice

Subject: Publication of an advertisement in the Employment News for filling up one post of Accountant in Inter-State Council Secretariat (Ministry of Home Affairs) on deputation basis.

Inter-State Council Secretariat, Ministry of Home Affairs invites applications for one post of Accountant (Group 'B' Non-Gazetted) in the Pay Band-2 (Rs. 9300-34800) with Grade Pay of Rs. 4200/- on transfer on deputation basis initially for a period of one year which may be extended upto three years.

2. Applications may be sent through proper channel in the prescribed proforma which can be downloaded from the website of ISCS (i.e. interstatecouncil.nic.in). The application should reach the undersigned within 60 days of publication of this Employment Notice. Detailed terms and conditions can be downloaded from www.interstatecouncil.nic.in.

(A.K. Shrivastwa)
Under Secretary to the Govt. of India
Tel. 23022153
14th August, 2018
Filling up the post of Account in the Inter-State Council Secretariat on transfer on deputation basis.

One post of Accountant in the Inter-State Council Secretariat, Ministry of Home Affairs is required to be filled up on transfer on deputation basis. The details of the post eligibility criteria and necessary terms and conditions are given below:

<table>
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<tr>
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<th>Name of the Post</th>
<th>Accountant</th>
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<tbody>
<tr>
<td>2</td>
<td>No. of Post</td>
<td>One</td>
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<td>3</td>
<td>Classification of the Post</td>
<td>General Central Service Group 'B' Non-Gazetted</td>
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<td>4</td>
<td>Pay Band &amp; Grade Pay for the post</td>
<td>i) Pay Band-2 (Rs. 9300-34800) with Grade pay of Rs. 4200/- pre-revised Level 6 of 7th CPC pay matrix.</td>
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</table>
| 5 | Eligibility Criteria | (i) UDCs of CSCS or other cadres with 8 years regular service in the grade.  
(b) Who have undergone training in cash and accounts work in the ISTM or equivalent.  
  A. Officers under the Central Govt.  
     (a) (i) holding analogous posts on regular basis;  
     OR  
     (ii) with eight years regular service in the posts in the pay band-1 (Rs. 5200-20200/-) with Grade Pay of Rs. 2400/- of the pre-revised scales.  
     AND  
     (b) (i) who have undergone training in cash and accounts work in the ISTM or equivalent.  
     OR  
     (ii) A passed in the SAS or equivalent examination conducted by any of the organized Accounts Department of the Central Government. |
| 6 | Period of deputation | Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed three years or amendment from time to time. |
| 7 | Maximum Age limit | The maximum age limit for appointment by transfer on deputation shall not be exceeding 56 years as on last date of submission of Application. |
| 8 | Other conditions | (i) The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for appointment by promotion. |
9. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.

10. Whether belong to SC/ST/OBC

11. Remarks

Signature of the Candidate
Date...........................................
Address...........................................
Email:
Mobile No.

Countersigned by the Head of Office
BIO-DATA PROFORMA

1. Name and address (in block letters)
2. Date of Birth
3. Date of retirement
4. Educational qualifications
5. Experience possessed by the applicant
6. Details of employment, in chronological order. A separate sheet, duly authenticated by applicant’s signature, if the space below is insufficient
   i. Office/Institution/Organization
   ii. Post Held
   iii. From
   iv. To
   v. Pay Band and Grade Pay
   vi. Nature of duties
7. Nature of present employment i.e. whether ad-hoc or temporary or quasi-permanent
8. If the present employment is held on Deputation/contract basis, specify;
   (a) The date of initial appointment
   (b) Period of appointment on Deputation/contract
   (c) Name of the parent office/Organization to which you belong
9. Details of Cash & Accounts Training in ISTM/pass in SAS or equivalent examination conducted by any of the organized Accounts Deptt. of the Central Government and possess three years experience of cash, accounts and budget work. A certificate to this effect may be attached.
10. Additional information if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.
11. Whether belong to SC/ST/OBC
12. Remarks

Signature of the Candidate

Date........................................