

F.No-G-57011/1/2013-ISC
Government of India
Inter State Council Secretariat
(Ministry of Home Affairs)

Vigyan Bhawan Annexe, New Delhi
Dated: 30 June, 2017

To

As per list

Subject: Quotation for hiring taxi on daily/monthly basis for Inter-State Council Secretariat, MHA

The office of the Inter-State Council Secretariat, Ministry of Home Affairs intends to the hire DLY Taxies (SX4, Etios Liva, Ciaz, Indica, Indigo, AC/non AC) on daily/monthly basis to meet its day to day requirements, on the following terms and conditions:

- i) Vehicle (s) should fulfill the terms & Conditions prescribed by the Transport Department of the NCT of Delhi.
- ii) All liabilities in connection with the taxi service provided will be borne by the contractor.
- iii) Payment due to contractor will be payable on a monthly basis.
- iv) Vehicle (s) must be in good condition in all respects.
- v) The concerned drivers must be provided with Mobile connection.
- vi) The vehicles (s) are to be engaged on per KM/full/half day basis depending upon the requirements.
- vii) A penalty of Rs. 500/- per day per vehicle for default will be levied if any vehicle fails to meet the above terms & conditions on any day.

2. Interested parties may send their quotations in the prescribed proforma (enclosed). The duty point would be Vigyan Bhawan Annexe, Mualan Azad Road,

New Delhi or any other place intimated from time to time and the mileage and time would be calculated accordingly.

3. In case the firm is already providing the vehicles on hire basis to other Ministries/Departments of the Central Government, details thereof may also be furnished along with the quotations. The rates quoted should be valid for a period of one year initially which can be extended further on mutual agreement.

4. Following points should be ensured by the bidders to avoid rejection.
- (i) Bid should be Sealed with wax properly.
 - (ii) All page must be duly signed/stamped.
 - (iii) EMD as DD/B. cheque of Rs. 5000/- should be enclosed in favour of Pay & Accounts Officer, (Ministry of Home Affairs), New Delhi.
 - (iv) Copy of client list should be attached.
 - (iv) Self attested copy of PAN Card should be enclosed.
 - (v) Self attested copy of Service Tax No. should be enclosed.
5. **Properly Sealed quotations** duly marked as "**Quotations for taxi**" and addressed to the undersigned at Room No. 352, Inter-State Council Secretariat, Vigyan Bhawan Annexe, New Delhi – 110011. **The last date of submission of quotation is 21.7.2017 (4 P.M.)**. The quotation will be opened on the 21.7.2017 at 5 P.M. in Room No. 352, IIInd Floor, Vigyan Bhawan Annexe, New Delhi in the presence of tenderers or their representative, who may like to be present.
6. Inter-State Council Secretariat reserves the right to accept/reject all or any tender without assigning any reason thereof. Quotations notice is also available on our website at www.interstatecouncil.nic.in.



(P.S. Thakur)

Under Secretary to the Govt. of India

Tel. 23022155

Copy to:

- i) Shri Sibli Siraji, Technical Director, NIC for uploading the tender document at website of ISCS.